

Group

Street Maintenance and construction Series

CLASS TITLE: District Concrete Supervisor

CHARACTERISTICS OF THE CLASS: Under direction, supervises subordinates personnel engaged in constructing, replacing and repairing concrete curbs, gutters, alleys, streets and city-owned property; and performs related duties as required.

EXAMPLES OF DUTIES: Plans and assigns work to crews engaged in mixing, laying, floating and finishing concrete in constructing and/or repairing curbs, gutters, alleys, streets and other city-owned property; ensures that the concrete and materials used in construction and repair meet the job specifications; inspects the work of the field crews to ensure that the quality of their workmanship meets departmental standards; ensures that construction and repair sites are barricaded and safe for pedestrian and vehicular traffic; investigates complaints concerning construction and/or repair work to determine their validity; monitors and evaluates the performance of each crew member; maintains records of all materials, tools, equipment and supplies used in the district and requisitions them as necessary; completes periodic reports on the work accomplished in the district.

DESIRABLE MINIMUM QUALIFICATIONS:

Training and Experience. Five years of journeyman-level experience in cement work including two years in a supervisory capacity, or an equivalent combination of training and experience.

Knowledge, Abilities and Skills. Considerable knowledge of the methods used in the construction and maintenance of concrete curbs, gutters, alleys, streets and other concrete structures. Considerable knowledge of the tools and equipment used in concrete construction.

Ability to plan, organize, assign, supervise and inspect the work of others. Ability to maintain operational records and prepare reports.

Considerable skill in communicating effectively with others both orally and in writing. Considerable skill in the application of the methods used in concrete construction work.

May, 1987